



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
U.S. ARMY CONTRACTING AGENCY
5109 LEESBURG PIKE, SUITE 302
FALLS CHURCH, VA 22041-3201

APR 22 2003

SFCA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Revision No. 1 to Army Contracting Agency (ACA) Policy Memorandum
P001: Contracting Officer Selection, Appointment and Termination Policy

Pursuant to my authority as Head of the Contract Activity (HCA), I am issuing this first revision to the Army Contracting Agency Policy Memorandum P001: Contracting Officer Selection, Appointment and Termination Policy.

This revises Enclosure 1, contracting officer warrant language, to provide the full names of the applicable contracting regulations and limit the warrant authority for modifications, delivery and task orders, to the same threshold or monetary value as new contractual actions or documents.

If you have any questions regarding this matter, please contact, Anne Stevens at commercial (703) 604-9292, DSN 761-9292 or e-mail, anne.stevens@us.army.mil.

Sandra O. Sieber
Director
Army Contracting Agency

Enclosure

DISTRIBUTION:

U.S. ARMY CONTRACTING AGENCY PRINCIPAL ASSISTANTS RESPONSIBLE
FOR CONTRACTING

U.S. Army Contracting Agency, Southern Region, ATTN: SFCA-SR, 1301 Anderson
Way, S.W., Fort McPherson, GA 30330-1096

U.S. Army Contracting Agency, Northern Region, ATTN: SFCA-NR, 5 North Gate
Road, Building SF, Room 306, Fort Monroe, VA 23651-1048

U.S. Army Contracting Agency, Information Technology, E-Commerce and
Commercial Contracting Center (ITEC4), ATTN: SFCA-IT, 2461 Eisenhower
Avenue, Hoffman Building 1, Alexandria, VA 22331-1700

DISTRIBUTION: (CONT)

PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING

U.S. Army Contracting Command, Europe, ATTN: SFCA-EC, Unit 29331,
APO AE 09266

U.S. Army Contracting Command, Korea, ATTN: SFCA-KC, Unit 15289,
APO AP 96205-5289

U.S. Army Contracting Activity, Pacific, ATTN: SFCA-PR, 140 Doleman Street,
Building T115, Fort Shafter, HI 96858-5430

U.S. Army South, ATTN: PARC, P.O. Box 34000, Building 223,
Fort Buchanan, PR 00934-3400

U.S. Army Contracting Command, Southwest Asia, ATTN: SFCA-SA,
1881 Hardee Avenue, S.W., Fort McPherson, GA 30330-1064

Enclosure 1

Unlimited Warrant

In accordance with the Federal Acquisition Regulations, the Defense *Federal Acquisition Regulation Supplement* and the Army *Federal Acquisition Regulation Supplement*, no monetary limitations are placed on this appointment other than those established by law, regulation and directive.

Simplified Acquisition Procedures (SAP)

Subject to the limitations contained in the Federal Acquisition Regulation, Defense Federal Acquisition Regulation Supplement and Army Federal Acquisition Regulation Supplement. Monetary limitation for each new contract action not exceeding the Simplified Acquisition threshold, including actions for commercial items up to \$5 Million as specified under FAR Parts 12/13. The same thresholds apply for modifications, task and delivery orders issued under existing contracts awarded using simplified acquisition procedures.

Limited Warrant

Subject to the limitations contained in the Federal Acquisition Regulation, Defense Federal Acquisition Regulation Supplement and Army Federal Acquisition Regulation Supplement. This appointment is limited to the *execution of contractual documents which do not exceed \$_____*. The same dollar threshold applies to modifications, task and delivery orders issued under existing contracts.

Unlimited Warrant providing additional authority to approve and execute Grants, Cooperative Agreements and Other Transactions:

Subject to the limitations contained in the Federal Acquisition Regulation, Defense Federal Acquisition Regulation Supplement and Army Federal Acquisition Regulation Supplement. No monetary limitations are placed on this appointment other than those established by law, regulation and directive. In addition, approve and execute Grants, Cooperative Agreements and Other Transactions in accordance with applicable statutory guidance.